



DECEMBER 2011						
S	M	T	W	TH	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2012

FEBRUARY 2012						
S	M	T	W	TH	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	1	2	3



Financial Due Dates

JANUARY 2012

- 3 Appropriations measures to be adopted**
Non-schools December 31 fiscal year-end (ORC 5705.38)

Tax budget guidelines for local governments
The fiscal officer shall certify to the county auditor the amount available for expenditures in each fund in the tax budget with year-end balance, taxing authority (ORC 5705.36)
- 9 Annual Inventory**
County fixed asset inventory due second Monday in January (ORC 305.18)
- 17 Ohio Department of Taxation**
Form IT 501 monthly due (See Ohio department of taxation instructions)
School Employees Retirement System - Monthly contribution reports due

Tax budget guidelines for local governments
School districts adopt tax budget (ORC 5705.28)
- 20 Tax budget guidelines for local governments**
School districts submit tax budget to county auditor (ORC 5705.30)
- 30 Public Employees Retirement System**
Monthly contribution reports due no later than 30 days following the last day of the reporting period (month)
- 31 Internal Revenue Service**
 - ▶ Form 1099 statement of interest, dividends and other payments given to recipients
 - ▶ Form 940 federal unemployment tax returns due
 - ▶ Form 941 federal tax return for the fourth quarter due
 - ▶ Form W-2 Wage and tax statement must be given to employees
 - ▶ Form 944 employers annual employment tax return (instead of quarterly reporting) if annual liability of \$2500 or less for withheld Income, Social Security and Medicare tax
- Ohio Department of Job and Family Services**
 - ▶ Form 66112 reimbursing employer's quarterly payroll report and report of wages due
 - ▶ Form 66111 employer's quarterly contribution report and report of wages due
- Ohio Department of Taxation**
 - ▶ Form IT-941 annual reconciliation of income tax withheld due
 - ▶ Form IT 501 quarterly due
- Ohio Police and Fire Pension Fund**
Monthly employee deduction report and payment due

NOTE: Dates are not all inclusive

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 NEW YEAR'S DAY	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16 MARTIN LUTHER KING JR DAY	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us

Dave Yost
Auditor of State

Columbus/State
88 East Broad Street, 10th Floor
Columbus, Ohio 43215
Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton
101 Central Plaza South
700 Chase Tower
Canton, OH 44702
Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens
743 E. State Street, Suite B
Athens, Ohio 45701
Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati
11117 Kenwood Road
Blue Ash, Ohio 45242
Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland
Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113
Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton
One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402
Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo
One Government Center,
Room 1420
Toledo, Ohio 43604
Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown
Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503
Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949



JANUARY 2012						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

FEBRUARY 2012

MARCH 2012						
S	M	T	W	TH	F	S
26	27	28	29	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



Financial Due Dates

FEBRUARY 2012

3 **Voter Registration Deadline for Primary Election**

6 **County Budget Commission Meeting** (ORC 5705.27)

15 **Ohio Department of Taxation** Form IT 501 monthly due

School Employees Retirement System Monthly contribution reports due

Internal Revenue Service Form 1096 with copy A of all 1099 forms due unless filing electronically. Electronic filers have until March 31

Ohio Police and Fire Pension Fund Monthly employee deduction report and payment due

28 **Internal Revenue Service** Form 1096, 1099 and W-2 due for Electronic filers.

Annual Financial Report cash basis for December 31 Fiscal-Year End Entities (ORC 117.38)

Ohio Department of Taxation Form IT-3 transmittal of wage and tax statements due

Ohio Department of Taxation Forms IT-3, IT-2 Combined W-2 or 1099 R due

Internal Revenue Service Form W-3 with copy a of all W-2s for prior year due unless filing electronically. Electronic filers have until April 2.

NOTE: Dates are not all inclusive

Dave Yost Auditor of State

Columbus/State

88 East Broad Street, 10th Floor
Columbus, Ohio 43215

Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton

101 Central Plaza South
700 Chase Tower
Canton, OH 44702

Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens

743 E. State Street, Suite B
Athens, Ohio 45701

Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati

11117 Kenwood Road
Blue Ash, Ohio 45242

Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland

Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113

Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton

One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402

Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo

One Government Center,
Room 1420
Toledo, Ohio 43604

Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown

Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503

Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
LINCOLN'S BIRTHDAY		ST. VALENTINE'S DAY				
19	20	21	22	23	24	25
	PRESIDENTS DAY		WASHINGTON'S BIRTHDAY ASH WEDNESDAY			
26	27	28	29	1	2	3

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us



FEBRUARY 2012						
S	M	T	W	TH	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	1	2	3

APRIL 2012						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

MARCH 2012



Financial Due Dates

MARCH 2012

2 **Public Employees Retirement System**
Monthly contribution report due

6 **Primary Election Day**

15 **Ohio Department of Taxation**
Form IT 501 monthly due
School Employees Retirement System
Monthly contribution reports due

30 **Public Employees Retirement System**
Monthly reports due

Ohio Police and Fire Pension Funds
Monthly employee deduction report and payment due

NOTE: Dates are not all inclusive

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	1	2	3
4	5	6 Primary Election Day	7	8	9	10
11 DAYLIGHT SAVING BEGINS	12	13	14	15	16	17 ST. PATRICK'S DAY
18	19	20 SPRING BEGINS	21	22	23	24
25	26	27	28	29	30	31

www.auditor.state.oh.us

1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us

Dave Yost
Auditor of State

Columbus/State

88 East Broad Street, 10th Floor
Columbus, Ohio 43215

Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton

101 Central Plaza South
700 Chase Tower
Canton, OH 44702

Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens

743 E. State Street, Suite B
Athens, Ohio 45701

Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati

11117 Kenwood Road
Blue Ash, Ohio 45242

Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland

Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113

Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton

One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402

Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo

One Government Center,
Room 1420
Toledo, Ohio 43604

Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown

Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503

Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949



MARCH 2012						
S	M	T	W	TH	F	S
26	27	28	29	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2012

MAY 2012						
S	M	T	W	TH	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2



Financial Due Dates APRIL 2012

2 Tax budget guidelines for local governments
The taxing authority permanent appropriation to be adopted December 31 fiscal year-end (ORC 5705.38).

Certify levy to county auditor (school districts) (ORC 5705.34).

16 Ohio Department of Taxation
Form IT 501 monthly due

Personal income tax returns due

Tax filing deadline

School Employees Retirement System
Monthly contribution reports due

30 Internal Revenue Service
Form 941 federal tax return for the first quarter due

Ohio Department of Job and Family Services
Form 66112 reimbursing employer's quarterly payroll report and report of wages due

Ohio Department of Job and Family Services
Form 66111 employer's quarterly contribution report and report of wages due

Ohio Department of Taxation
Form IT 501 quarterly due

Ohio personal property tax
returns due

Ohio Police and Fire Pension Funds
Monthly employee deduction report and payment due

Public Employees Retirement System
Monthly and quarterly contribution reports due

NOTE: Dates are not all inclusive

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 PALM SUNDAY	2	3	4	5	6 GOOD FRIDAY	7 PASSOVER
8 EASTER	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Dave Yost Auditor of State

Columbus/State
88 East Broad Street, 10th Floor
Columbus, Ohio 43215
Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton
101 Central Plaza South
700 Chase Tower
Canton, OH 44702
Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens
743 E. State Street, Suite B
Athens, Ohio 45701
Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati
11117 Kenwood Road
Blue Ash, Ohio 45242
Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland
Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113
Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton
One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402
Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo
One Government Center,
Room 1420
Toledo, Ohio 43604
Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown
Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503
Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us



APRIL 2012						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

MAY 2012

JUNE 2012						
S	M	T	W	TH	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30



Financial Due Dates
MAY 2012

- 7 Tax budget guidelines for local governments**
The fiscal officer shall certify to the taxing authority the amount necessary for the payment of final judgments (non-school) (ORC 5705.08)
 - 11 Voter Registration Deadline for Primary Election**
 - 15 Bureau of Workers Compensation**
Form DP-21 is due and payment of 45 percent of annual premium
Ohio Department of Taxation
Form IT 501 monthly due
School Employees Retirement System
Monthly contribution reports due
 - 30 Public Employees Retirement System**
Monthly contribution reports due
Annual Financial Report
If prepared on a GAAP basis for entities with a December 31 fiscal year-end due (ORC 117.38)
 - 31 Ohio Police and Fire Pension Funds**
Monthly employee deduction report and payment due
- NOTE: Dates are not all inclusive**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
MOTHER'S DAY	21	22	23	24	25	26
27	28	29	30	31	1	2
	MEMORIAL DAY					

Dave Yost
Auditor of State

- Columbus/State**
88 East Broad Street, 10th Floor
Columbus, Ohio 43215
Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199
- Akron/Canton**
101 Central Plaza South
700 Chase Tower
Canton, OH 44702
Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001
- Athens**
743 E. State Street, Suite B
Athens, Ohio 45701
Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110
- Cincinnati**
11117 Kenwood Road
Blue Ash, Ohio 45242
Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577
- Cleveland**
Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113
Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361
- Dayton**
One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402
Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688
- Toledo**
One Government Center,
Room 1420
Toledo, Ohio 43604
Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484
- Youngstown**
Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503
Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

www.auditor.state.oh.us 1-800-282-0370

Report Fraud 866-FRAUD-OH Fraudohio.com
Shared Services SkinnyOhio.org
Open Government 888-877-7760 ogu@auditor.state.oh.us



Dave Yost
Auditor of State

Columbus/State

88 East Broad Street, 10th Floor
Columbus, Ohio 43215

Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton

101 Central Plaza South
700 Chase Tower
Canton, OH 44702

Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens

743 E. State Street, Suite B
Athens, Ohio 45701

Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati

11117 Kenwood Road
Blue Ash, Ohio 45242

Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland

Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113

Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton

One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402

Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo

One Government Center,
Room 1420
Toledo, Ohio 43604

Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown

Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503

Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

MAY 2012						
S	M	T	W	TH	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

JUNE 2012

JULY 2012						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17 FATHER'S DAY	18	19	20 SUMMER BEGINS	21	22	23
24	25	26	27	28	29	30

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us



Financial Due Dates
JUNE 2012

4 Tax budget guidelines for local governments

Each department, board or commission shall file with the taxing authority estimates of contemplated revenue and expenditures for the ensuing fiscal year (ORC 5705.28)

12 Primary Election Day

15 Ohio Department of Taxation Form IT 501 monthly due

School Employees Retirement System
Monthly contribution reports due

NOTE: Dates are not all inclusive



JUNE 2012						
S	M	T	W	TH	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY 2012

AUGUST 2012						
S	M	T	W	TH	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1



Financial Due Dates

JULY 2012

2 Tax budget guidelines for local governments

The fiscal officer shall certify to the county auditor the amount available for expenditures in each fund in the tax budget with year-end balance (ORC 5705.36).

Taxing authority appropriation measures to be adopted schools June 30 fiscal year-end (ORC 5705.38).

Ohio Police and Fire Pension Funds

Employer's quarterly payment and employee's monthly deduction report and payment due

Public Employees Retirement System

Monthly contribution reports due

16 Ohio Department of Taxation

Form IT 501 monthly due

School Employees Retirement System

Monthly contribution reports due

Tax budget guidelines for local governments

Adopt tax budget (non-schools) (ORC 5705.28)

20 Tax budget guidelines for local governments

The taxing authority shall submit all budgets to the county auditor and further amendments are not allowed (non-schools) (ORC 5705.30)

30 Public Employees Retirement System

Monthly, quarterly and semi-annual contribution reports due

31 Ohio Department of Job and Family Services

Form 66112 reimbursing employer's quarterly payroll report and report of wages due

Ohio Department of Job and Family Services

Form 66111 employer's quarterly contribution report and report of wages due

Ohio Department of Taxation

Form IT 501 quarterly due

Ohio Police and Fire Pension Funds

Monthly employee deduction report and payment due

Internal Revenue Service

Form 941 federal tax return for the second quarter due

NOTE: Dates are not all inclusive

Dave Yost Auditor of State

Columbus/State

88 East Broad Street, 10th Floor
Columbus, Ohio 43215

Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton

101 Central Plaza South
700 Chase Tower
Canton, OH 44702

Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens

743 E. State Street, Suite B
Athens, Ohio 45701

Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati

11117 Kenwood Road
Blue Ash, Ohio 45242

Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland

Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113

Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton

One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402

Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo

One Government Center,
Room 1420
Toledo, Ohio 43604

Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown

Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503

Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 INDEPENDENCE DAY	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20 RAMADAN BEGINS	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us



JULY 2012						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

AUGUST 2012

SEPTEMBER 2012						
S	M	T	W	TH	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29



Financial Due Dates AUGUST 2012

- 6 **County Budget Commission meeting**
(ORC 5705.27)

Filing Deadline
to Renew Ballot Levies
(ORC 5705.27)

- Filing Deadline**
9 for a New Ballot Levy for Schools
(ORC 5705.213)

- 10 **State Teachers Retirement System**
Report for preceding school year certifying service credit, compensation on earned contributions for each teacher employed during the 12-month period ending on the preceding 30th of June due (OAC 3307-3-02)

- 15 **Ohio Department of Taxation**
Form IT 501 monthly due

School Employees Retirement System
Monthly contribution reports due

- 23 **75 days before election**

- 29 **Annual Financial Report**
Governments with June 30 fiscal year-end filing on a cash basis due (ORC 117.38) (AOS Bulletin 2001-012)

Public Employees Retirement System
Monthly contribution reports due

- 31 **Ohio Police and Fire Pension Funds**
Employer's share of employee's gross wages due

NOTE: Dates are not all inclusive

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us

Dave Yost
Auditor of State

Columbus/State
88 East Broad Street, 10th Floor
Columbus, Ohio 43215
Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton
101 Central Plaza South
700 Chase Tower
Canton, OH 44702
Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens
743 E. State Street, Suite B
Athens, Ohio 45701
Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati
11117 Kenwood Road
Blue Ash, Ohio 45242
Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland
Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113
Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton
One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402
Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo
One Government Center,
Room 1420
Toledo, Ohio 43604
Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown
Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503
Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949



AUGUST 2012						
S	M	T	W	TH	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

SEPTEMBER 2012

OCTOBER 2012						
S	M	T	W	TH	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3



Financial Due Dates SEPTEMBER 2012

- 4 **Bureau of Workers' Compensation**
Form DP-21 and remaining payment of 55 percent of annual premium due
- 17 **Ohio Department of Taxation**
Form IT 501 monthly due
School Employees Retirement System
Monthly contribution reports due
- 30 **Ohio Police and Fire Pension Funds**
Employer's quarterly payment, employee's monthly deduction report and payment due
Public Employees Retirement System
Monthly contribution reports due

NOTE: Dates are not all inclusive

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 LABOR DAY	4	5	6	7	8
9	10	11 PATRIOT DAY	12	13	14	15
16 ROSH HASHANAH	17	18	19	20	21	22 AUTUMN BEGINS
23	24	25	26	27	28	29
30						

Dave Yost Auditor of State

Columbus/State

88 East Broad Street, 10th Floor
Columbus, Ohio 43215

Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton

101 Central Plaza South
700 Chase Tower
Canton, OH 44702

Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens

743 E. State Street, Suite B
Athens, Ohio 45701

Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati

11117 Kenwood Road
Blue Ash, Ohio 45242

Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland

Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113

Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton

One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402

Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo

One Government Center,
Room 1420
Toledo, Ohio 43604

Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown

Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503

Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us



SEPTEMBER 2012						
S	M	T	W	TH	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

OCTOBER 2012

NOVEMBER 2012						
S	M	T	W	TH	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1



Financial Due Dates

OCTOBER 2012

- 1 **School permanent appropriations Measure to be adopted**
(ORC 5705.38)
- Tax budget guidelines for local governments**
December 31 fiscal year-end certify levy to county auditor (ORC 5705.34)
- 9 Voter Registration Deadline
For general election
- 15 **Internal Revenue Service**
Additional extended income tax return due
- Ohio Department of Taxation**
Form IT 501 monthly due
- School Employees Retirement System**
Monthly contributions reports due
- 30 **Public Employees Retirement System**
Monthly contribution reports and quarterly reports due
- 31 **Internal Revenue Service**
Form 941 federal tax return for the third quarter due
- Ohio Department of Job and Family Services**
Form 66112 reimbursing employer's quarterly payroll report and report of wages due
- Ohio Department of Job and Family Services**
Form 66111 employer's quarterly contribution report and report of wages due
- Ohio Department of Taxation**
Form IT 501 quarterly due
- Ohio Police and Fire Pension Funds**
Monthly employee deduction report and payment due

NOTE: Dates are not all inclusive

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2	3	4	5	6
7	8 COLUMBUS DAY	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 YOM KIPPUR	26	27
28	29	30	31 HALLOWEEN	1	2	3

Dave Yost
Auditor of State

Columbus/State
88 East Broad Street, 10th Floor
Columbus, Ohio 43215
Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton
101 Central Plaza South
700 Chase Tower
Canton, OH 44702
Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens
743 E. State Street, Suite B
Athens, Ohio 45701
Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati
11117 Kenwood Road
Blue Ash, Ohio 45242
Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland
Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113
Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton
One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402
Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo
One Government Center,
Room 1420
Toledo, Ohio 43604
Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown
Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503
Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us



OCTOBER 2012						
S	M	T	W	TH	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

NOVEMBER 2012

DECEMBER 2012						
S	M	T	W	TH	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



Financial Due Dates NOVEMBER 2012

- 1 Tax budget guidelines for local governments**
Board of county hospital trustees must submit next year's proposed budget to board of county commissioners (ORC 339.06 (D) (3))
 - 5 Tax budget guidelines for local governments**
The fiscal officer shall certify to the board of education the amount necessary for the payment of final judgments (schools) (ORC 5705.08)
 - 15 Ohio Department of Taxation**
Form IT 501 quarterly due
School Employees Retirement System
Monthly contribution reports due
 - 28 Annual Financial Report Schools and other governments**
with a June 30 fiscal year-end filing on a GAAP basis due (ORC 117.38) (AOS Bulletin 2001-012)
 - 30 Ohio Police and Fire Pension Funds**
Monthly employee deduction report and payment due
Public Employees Retirement System
Monthly contribution reports due
- NOTE: Dates are not all inclusive**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6	7	8	9	10
DAYLIGHT SAVING ENDS		ELECTION DAY				
11	12	13	14	15	16	17
VETERANS DAY						
18	19	20	21	22	23	24
				THANKSGIVING		
25	26	27	28	29	30	1

Dave Yost
Auditor of State

Columbus/State
88 East Broad Street, 10th Floor
Columbus, Ohio 43215
Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton
101 Central Plaza South
700 Chase Tower
Canton, OH 44702
Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens
743 E. State Street, Suite B
Athens, Ohio 45701
Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati
11117 Kenwood Road
Blue Ash, Ohio 45242
Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland
Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113
Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton
One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402
Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo
One Government Center,
Room 1420
Toledo, Ohio 43604
Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown
Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503
Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us



NOVEMBER 2012						
S	M	T	W	TH	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

DECEMBER 2012

JANUARY 2013						
S	M	T	W	TH	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2



Financial Due Dates DECEMBER

17 **Ohio Department of Taxation**
Form IT 501 quarterly due

School Employees Retirement System
Monthly contribution reports due

NOTE: Dates are not all inclusive

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
2	3	4	5	6	7 PEARL HARBOR REMEMBRANCE DAY	8 CHANUKAH
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28 WINTER BEGINS	29
30	31 NEW YEAR'S EVE	CHRISTMAS DAY				

Dave Yost
Auditor of State

Columbus/State

88 East Broad Street, 10th Floor
Columbus, Ohio 43215

Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton

101 Central Plaza South
700 Chase Tower
Canton, OH 44702

Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens

743 E. State Street, Suite B
Athens, Ohio 45701

Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati

11117 Kenwood Road
Blue Ash, Ohio 45242

Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland

Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113

Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton

One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402

Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo

One Government Center,
Room 1420
Toledo, Ohio 43604

Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown

Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503

Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us



DECEMBER 2012						
S	M	T	W	TH	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2013

FEBRUARY 2013						
S	M	T	W	TH	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2



Financial Due Dates JANUARY 2013

- 2 Appropriations measures to be adopted**
Non-schools December 31 fiscal year-end (ORC 5705.38)
Ohio Police and Fire Pension Funds Employer's quarterly payment, employee's monthly deduction report and payment due
Public Employees Retirement System Monthly contribution reports due
Tax budget guidelines for local governments
The fiscal officer shall certify to the county auditor the amount available for expenditures in each fund in the tax budget with year-end balance, taxing authority (ORC 5705.36)
- 15 Annual Inventory**
County fixed asset inventory due second Monday in January (ORC 305.18)
Ohio Department of Taxation Form IT 501 monthly due (See ohio department of taxation instructions)
School Employees Retirement System - Monthly contribution reports due
Tax budget guidelines for local governments
School districts adopt tax budget (ORC 5705.28)
- 20 Tax budget guidelines for local governments**
School districts submit tax budget to county auditor (ORC 5705.30)
- 30 Public Employees Retirement System**
Monthly contribution reports due no later than 30 days following the last day of the reporting period (month)
- 31 Internal Revenue Service**
 - ▶ Form 1099 statement of interest, dividends and other payments given to recipients
 - ▶ Form 940 federal unemployment tax returns due
 - ▶ Form 941 federal tax return for the fourth quarter due
 - ▶ Form W-2 Wage and tax statement must be given to employees
- Ohio Department of Job and Family Services**
 - ▶ Form 66112 reimbursing employer's quarterly payroll report and report of wages due
 - ▶ Form 66111 employer's quarterly contribution report and report of wages due
- Ohio Department of Taxation**
 - ▶ Form IT-941 annual reconciliation of income tax withheld due
 - ▶ Form IT 501 quarterly due
- Ohio Police and Fire Pension Fund**
Monthly employee deduction report and payment due

NOTE: Dates are not all inclusive

Dave Yost Auditor of State

Columbus/State
88 East Broad Street, 10th Floor
Columbus, Ohio 43215
Phone: 614-466-3402
Toll Free: 800-443-9275
Fax: 614-728-7199

Akron/Canton
101 Central Plaza South
700 Chase Tower
Canton, OH 44702
Phone: 330-438-0617
Toll Free: 800-443-9272
Fax: 330-471-0001

Athens
743 E. State Street, Suite B
Athens, Ohio 45701
Phone: 740-594-3300
Toll Free: 800-441-1389
Fax: 740-594-2110

Cincinnati
11117 Kenwood Road
Blue Ash, Ohio 45242
Phone: 513-361-8550
Toll Free: 800-368-7419
Fax: 513-361-8577

Cleveland
Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113
Phone: 216-787-3665
Toll Free: 800-626-2297
Fax: 216-787-3361

Dayton
One First National Plaza
130 West Second Street,
Suite 2040
Dayton, Ohio 45402
Phone: 937-285-6677
Toll Free: 800-443-9274
Fax: 937-285-6688

Toledo
One Government Center,
Room 1420
Toledo, Ohio 43604
Phone: 419-245-2811
Toll Free: 800-443-9276
Fax: 419-245-2484

Youngstown
Voinovich Government Center
242 Federal Plaza West,
Suite 302
Youngstown, OH 44503
Phone: 330-797-9900
Toll Free: 800-443-9271
Fax: 330-797-9949

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 NEW YEAR'S DAY	2	3	4	5
6	7	8	9	10	11	12
13	14 MARTIN LUTHER KING JR DAY	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

www.auditor.state.oh.us 1-800-282-0370

Report Fraud
866-FRAUD-OH
Fraudohio.com

Shared Services
SkinnyOhio.org

Open Government
888-877-7760
ogu@auditor.state.oh.us